



**OFFICE OF THE SANGGUNIANG BAYAN**

**EXCERPTS FROM THE MINUTES OF THE 119<sup>TH</sup> REGULAR SESSION OF THE 11<sup>TH</sup> SANGGUNIANG BAYAN OF DUMALINAO, ZAMBOANGA DEL SUR, HELD AT SB SESSION HALL ON JUNE 6, 2022.**

**Present:**

- |                                     |                        |
|-------------------------------------|------------------------|
| <b>HON. WILFREDO L. MALONG, SR.</b> | - Municipal Vice Mayor |
| <b>HON. ROMEO G. LIGAN</b>          | - SB Member            |
| <b>HON. JELITO R. PEÑONAL</b>       | - SB Member            |
| <b>HON. ARNOLD L. FLORES</b>        | - SB Member            |
| <b>HON. GLEWIN L. RUBIO</b>         | - SB Member            |
| <b>HON. ELYNOR S. CORTEZ</b>        | - SB Member            |
| <b>HON. GERARDO Y. GAMAL</b>        | - SB Member            |
| <b>HON. ZENAIDA C. LOSABIA</b>      | - SB Member            |
| <b>HON. ROLLY L. CHING</b>          | - SB Member            |
| <b>HON. JESSIE NIEL C. PAULO</b>    | - ABC President        |
| <b>HON. JEZIEL R. DAGUPAN</b>       | - SKF President        |
| <b>HON. ROMEO D. PARILA</b>         | - IPMR                 |

**Absent:**

**NONE**

**RESOLUTION NO. 0336-2022**

**RESOLUTION AUTHORIZING THE LOCAL CHIEF EXECUTIVE HONORABLE MAYOR JUNAFLO S. CERILLES, RMT, MAGD, TO ENTER INTO A MEMORANDUM OF AGREEMENT (MOA) BY AND BETWEEN SOCIAL PARACLETE ASSOCIATION INCORPORATED THROUGH HAPAG-ASA INTEGRATED NUTRITION PROGRAM REPRESENTED BY ITS PRESIDENT PRECIOUS ANNE N. MALINAO FOR THE IMPLEMENTATION OF SIX (6) MONTHS FEEDING PROGRAM IN THE MUNICIPALITY OF DUMALINAO, ZAMBOANGA DEL SUR.**

**WHEREAS**, presented to this august body for appropriate action is the request of the Municipal Nutrition Action Officer-Designated to authorize the Local Chief Executive to enter into a Memorandum of Agreement (MOA) by and between Social Paraclete Association Incorporated through HAPAG-ASA Integrated Nutrition Program represented by its President Precious Anne N. Malinao for the implementation of Six (6) months Feeding Program in the Municipality of Dumalinao, Zamboanga del Sur;

**WHEREAS**, it is a declared policy of the State to afford the children utmost protection, best care, and proper nutrition at the family and community levels;



**WHEREAS**, Republic Act No. 7160, otherwise known as the Local Government Code of 1991, states that the LGUs shall provide health and social welfare services to its constituents, which include programs and projects on child and youth welfare;

**WHEREAS**, the HAPAG-ASA is a Nutrition Program that aims to improve the nutrition status of moderately and severely malnourished children in the country through supplemental feeding programs and early childhood education; and classes on parenting, health, and nutrition education, and values formation for their parents, as significant support to achieve rehabilitation from undernutrition;

**WHEREAS**, the august body finds the importance of a feeding program in order to provide nutrition services in the locality;

**WHEREAS**, after careful review and exhausted deliberation, finding the same sound, proper, and in order;

**NOW, THEREFORE**, premises above-considered, on motion by **HON. GLEWIN L. RUBIO** the body resolved, as it hereby resolves to recommend to authorize the Local Chief Executive to enter into a Memorandum of Agreement (MOA) by and between Social Paraclete Association Incorporated through HAPAG-ASA Integrated Nutrition Program represented by its President Precious Anne N. Malinao for the implementation of Six (6) months Feeding Program in the Municipality of Dumalinao, Zamboanga del Sur.

**LET** the copy of this resolution be furnished to concern offices and/or officials for reference, guidance and appropriate action.

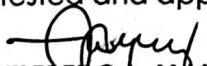
**DONE** this 6<sup>th</sup> day of JUNE 2022, at Dumalinao, Zamboanga del Sur.

**I HEREBY CERTIFY** to the correctness of the foregoing resolution.

**ATTY. MAYUS RYAN D. ANDO**

*SB Secretary*

Attested and approved by:

  
**WILFREDO L. MALONG, SR.**

*Municipal Vice Mayor - Presiding Officer*





## CERTIFICATION

We, members of the **11<sup>th</sup> Sangguniang Bayan** of Dumalinao, Zamboanga del Sur, Philippines, after review and perusal of the resolution consisting **THREE (3) PAGES** including the page hereof, hereby certify that this is true and correct matters officially passed and approved on the **119<sup>TH</sup> REGULAR SESSION** dated **JUNE 6, 2022** at Dumalinao, Zamboanga del Sur

  
**WILFREDO L. MALONG, SR.**  
Municipal Vice Mayor

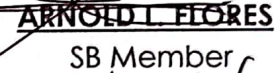
  
**ROLLY L. CHING**  
SB Member

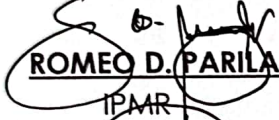
  
**ROMEO G. LIGAN**  
SB Member

  
**JELITO R. PENONAL**  
SB Member

  
**ELYNOR S. CORTEZ**  
SB Member

  
**GLEEWIN L. RUBIO**  
SB Member

  
**ARNOLD L. FLORES**  
SB Member

  
**ROMEO D. PARILA**  
IPMR

  
**GERARDO Y. GAMAL**  
SB Member

  
**ZENaida C. LOSABIA**  
SB Member

  
**JESSIE NIEL C. PAULO**  
ABC President

  
**JEZIEL R. DAGUPAN**  
SKE President





**OFFICE OF THE MUNICIPAL SOCIAL WELFARE AND DEVELOPMENT**

June 6, 2022

**HON. WILFREDO MALONG**  
*Municipal Vice-Mayor*  
Dumalinao, Zamboanga del Sur

Dear Hon. Malong:

*Greetings of Peace and Prosperity!*

The office of the Municipal Social Welfare and Development Office is requesting a resolution granting the Local Chief Executive to enter into MOA to Social Paraclete Association Incorporated through HAPAG-ASA Integrated Nutrition Program for the implementation of six (6) months feeding program. Attached herewith is the draft Memorandum of Agreement from the Assisi Development Foundation Incorporation for your guidance.

Hoping for a positive response on this matter.

Thank you and more power.

Respectfully yours,

  
**JONALYN J. LAGARE, RSW**  
*Mun. Nutrition Action Officer Designate*



**MEMORANDUM OF AGREEMENT**  
**HAPAG-ASA Feeding Program**

**KNOW ALL MEN BY THESE PRESENTS:**

This Memorandum of Agreement made and entered into by and between:

**The Assisi Development Foundation, Inc.**, a non-stock, not-for-profit social development organization with principal office at Unit 503-506 5th Floor Prestige Tower, F. Ortigas Jr., Road, Ortigas Center, 1605 Pasig City represented by its **President, Benjamin D. Abadiano**, hereinafter referred to as "**Assisi**".

and

**The Social Paraclete Association Incorporated**, a non-stock, not-for-profit organization with office address at Purok Tugas, Balangasan District, Pagadian City, Zamboanga del Sur Philippines represented by its **President Precious Anne N. Malinao**, hereinafter referred to as "**Implementing Partner**".

**WITNESSETH**

**WHEREAS**, based on the 2015 findings of the Food and Nutrition Research Institute, the prevalence of malnutrition remains very high resulting in impaired cognitive and physical development and increased risk of death among children.

**WHEREAS**, based in the global and ASEAN picture in 2019, the UNICEF, World Health Organization and World Bank Group reported that 21.9% of children aged 0-59 months are stunted globally. There is about 149 million children in total, are stunted or not growing well.

**WHEREAS**, **HAPAG-ASA** is a Nutrition Program that aims to improve the nutritional status of moderately and severely malnourished children in the country through supplemental feeding program and early childhood education; and classes on parenting, health and nutrition education and values formation for their parents, as significant support to achieve rehabilitation from undernutrition.

**WHEREAS**, **Assisi**, as **HAPAG-ASA** Program Secretariat, is actively advocating and supporting the implementation of the "**HAPAG-ASA Feeding Program**" in partnership with **Feed the Children Philippines**, **Risen Saviour Missions/Feed my Starving Children** in various Dioceses, non-government organizations, local government institutions and religious organizations nationwide by providing donated food supplements and technical assistance to these organizations.



**WHEREAS, the Social Paraclete Association Incorporated** expressed interest in being an Implementing Partner for the Hapag-Asa Feeding Program in the province/municipality/ barangays of \_\_\_\_\_ through its \_\_\_\_\_.

**NOW THEREFORE,** the above project shall be implemented with all parties agreeing to their respective responsibilities as follows:

#### **INSTITUTIONAL RESPONSIBILITIES AND OBLIGATIONS**

##### **A. The Assisi Development Foundation shall:**

1. Provide orientation and training to Implementing Partner's Hapag-Asa Coordinators.
2. Review master list of children and/or pregnant and breastfeeding women which will be the basis of MannaPack Fortified Rice allocation.
3. Donate MannaPack Fortified Rice enough for the six month-feeding based on the number of malnourished children and/or pregnant and breastfeeding women identified during the review of submitted master list.
4. Release the MannaPack Fortified Rice in tranches, every 3 months, provided that Implementing Partner submitted the required reports stated under this MOA.
5. Pay MannaPack Fortified Rice retrieval/other fees consisting of customs fees, and duties and taxes.
6. Assist in the advocacy with the Local Government Units, communities, other NGOs, agencies and other stakeholders, if necessary.
7. Collect reports regularly, such as but not limited to the following:
  - o Monthly submission of weight and height of the children using the designed Hapag-Asa Program Monitoring and Evaluation in excel file
  - o Quarterly submission of 'before' and 'after' photo stories; at least three (3) photo stories per feeding batch of enrolled children
  - o List of topics of the education and values formation sessions conducted to feeding enrolled children and their parents respectively
8. Conduct spot monitoring of the identified Hapag-Asa sites in covered communities.
9. Assist the Coordinators in monitoring and evaluating the Program.

##### **B. The Social Paraclete Association Incorporated shall:**

1. Directly supervise the implementation of the project in the covered barangays/parishes/communities/schools.  
*(Target areas and number of children/pregnant/lactating mothers to be included in Appendix on a Yearly basis)*
2. Coordinate with and organize the barangays/parishes/communities/schools and parents of the identified malnourished children and assist them in the formation of their Hapag-Asa Team.

3. Submit Masterlist of children and/or pregnant and breastfeeding women intended to be enrolled in the Program for validation of their nutritional status. Use the designed Hapag-Asa Program Monitoring and Evaluation Tool to standardize results and validity.
4. Provide guidance and supervision to the barangays/parishes/communities/schools regarding logistics and facilities such as feeding center, cooking and eating utensils.
5. Ensure that the identified qualified malnourished children are de-wormed at least 3 days to 1 week before the start of feeding.
6. Ensure the provision of 5 feeding sessions per week or 20 feeding sessions per month for 6 months or a total of 120 feeding days, to the identified malnourished children and/or pregnant and breastfeeding women.
7. Simultaneous with the feeding, ensure the conduct of Early Childhood Education Module at least twice a week among enrolled children ages 2 to 5 years old.
8. Simultaneous with the feeding, ensure the conduct of Parents' Education Module to the parents of the feeding enrolled children at least once a week, with suggested topics like the following:
  - i. Parenting
  - ii. Health and Nutrition
  - iii. Responsible Parenthood-Natural Family Planning and Values
 Each class/seminar shall be conducted once a month with suggested length of 2-3 hours per class/seminar.
9. Provide access to livelihood and skills training opportunities to parents of children enrolled in the Hapag-Asa program, including the organization of mothers if possible.
10. Submit reports regularly, such as but not limited to the following:
  - o Monthly submission of weight and height of the children using the designed Hapag-Asa Program Monitoring and Evaluation in excel file
  - o Quarterly submission of 'before' and 'after' photo stories; at least three (3) photo stories per feeding batch of enrolled children, featuring either a specific child, family or feeding site
  - o List of topics of the education and values formation sessions conducted to feeding enrolled children and their parents respectively
  - o Other pertinent reports to Assisi

Failure of submission may result to termination of this MOA and reversion of the donation to Assisi after receipt of written notice from Assisi.

11. Pay the freight cost of donated MannaPack Fortified Rice from pick-up point to destination, or pick up from the designated pick-up point, and ensure good and safe storage of the product.
12. Facilitate release of MannaPack Fortified Rice and other logistical counterpart to implementing barangays/parishes/communities/schools based on the actual number of Program participants per parish/ community/school.



13. Submit monthly MannaPack Fortified Rice inventory reports to Assisi indicating the MannaPack Fortified Rice balance and number of MannaPack Fortified Rice released to each implementing barangay/parish/ community/school.
14. Ensure that the MannaPack Fortified Rice is used only for the Program. Mannapack Fortified Rice shall not be sold or used for other purposes; otherwise, Assisi shall have no recourse but to terminate this MOA without prejudice to seeking compensation for the cost of donated MannaPack Fortified Rice granted.

#### **DURATION AND EFFECTIVITY**

This Memorandum of Agreement shall take effect immediately upon its signing and shall remain in force unless sooner terminated by any party in writing by giving the other party written notice at least thirty (30) days prior to the intended date of such termination.

This Agreement shall be deemed terminated after a year of inactivity of the Implementing Partner. In the event that the Implementing Partner decides to renew partnership for the program, a Memorandum of Agreement with Assisi will have to be signed anew.

#### **THE TERMS AND CONDITIONS OUTLINED HEREIN ARE ACCEPTED:**

**For Assisi Development Foundation, Inc**

**BENJAMIN D. ABADIANO**

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President

**For Social Paraclete Association Incorporated**

**PRECIOUS ANNE N. MALINAO**

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President



Signed in the presence of:

FLORINDA M. LACANLALAY

Program Director  
Hapag-Asa Feeding Program

HON. JUNAFLORES S. CERILLES, RMT,  
MAGD

Municipal Mayor, Dumalinao, Zambo.  
Sur

**IONALYN J. LAGARE, RSW**

Mun. Nutrition Action Officer, Dumalinao, Zambo. Sur

**CHARLITO B. GAYANAN, RSW**

Feeding Program Coordinator/  
BOT/Social Paraclete  
Association Incorporated

**ACKNOWLEDGEMENT**

REPUBLIC OF THE PHILIPPINES)  
CITY OF \_\_\_\_\_) S.S.

BEFORE ME, a Notary Public for and in the above jurisdiction on this \_\_\_\_ day of \_\_\_\_\_, personally appeared:

Name	Government-Issued ID No.	Date	Place of Issue
Benjamin D. Abadiano	Passport No. P6162752B	25 Jan 2021	DFA NCR East
Precious Anne N. Malinao			

Known to me to be the same person who executed the foregoing Memorandum of Agreement and acknowledge that the same are his/her free and voluntary act and deed.

WITNESS MY HAND AND SEAL on the date and the place mentioned below.

Doc. No.: \_\_\_\_\_  
Page No.: \_\_\_\_\_  
Book No.: \_\_\_\_\_  
Series of: \_\_\_\_\_

# Appendix

## Target Program Sites and Recipients for the Year \_\_\_\_\_

(Additional Appendix every year will be added thereafter indicating succeeding years' targets)

Region: \_\_\_\_\_

Province: \_\_\_\_\_

City/Municipality	Barangay/School	Feeding Site	Number of Target Recipients
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			
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